Welcome Freshmen!
Office of Career Services (OCS) Freshman Year Planning Timeline

SEPTEMBER

GET ACCLIMATED:
☐ Settle into your classes and living arrangements.

JOIN IN:
☐ Select a few extracurricular activities to build skills and test your interests.

OCTOBER

TALK TO OTHERS:
☐ Talk to proctors, PAFs, and upperclassmen to get advice about what to do during your Harvard summers.

RESUME WRITING:
☐ Follow the OCS template to build a college style resume and bring your resume to OCS Drop-in Hours (Monday–Friday, 1:00–4:00pm) to have it reviewed. This will be useful for summer applications.

EXPLORE YOUR INTERESTS:
☐ Attend some of the 350 OCS educational panels and workshops. Meet alumni and find out what interests you.

GET STARTED:
☐ Think about your skills and interests by taking an online assessment through MyPlan.com; come into drop-ins to meet with an OCS adviser to discuss results.

NOVEMBER

BEGIN PLANNING FOR SUMMER!
☐ Mark your calendars and attend the Summer Planning for Freshmen: SPF-19 event at OCS on Friday, November 13, 1:00-4:00pm. Explore options in research, international study, volunteer experiences, public service, and summer internships, and learn how to apply for summer funding.
☐ Attend the Resume Writing for Freshmen 101 workshop on Tuesday, November 3, 2:00–3:30pm at OCS.

LEARN ABOUT SUMMER FUNDING:
☐ Come to a Summer Opportunities: Finding & Funding workshop Friday, November 6, 5:00–6:00pm, or Thursday, November 19, 4:00–5:00pm at OCS. Be sure to explore multiple options (since only about 50% of applications for funding are successful).

DECEMBER

DISCOVER SUMMER OPPORTUNITIES:
☐ Hear from upperclassman about how they spent their summers by attending the Summer Internships, Study Abroad & Funding 101 workshop: Tuesday, December 1, 4:00-5:00pm, in the Science Center, or attend the Summer Opportunities: Finding & Funding workshop Thursday, December 3, 4:00–5:00pm, at OCS.
LAUNCH YOUR SUMMER SEARCH AT THE
SUMMER OPPORTUNITIES & FUNDING FAIR
Friday, December 4, 12:00–4:00pm | Sheraton Hotel: 16 Garden St. & Harvard SOCH: 59 Shepard St.
You have three summers while you are at Harvard - use this fair to develop your plan for this year and get ideas for the next two! Learn about research, public service, and internship programs, meet Harvard faculty who are leading Harvard Summer School courses abroad, connect with employers offering internships in tech, non-profits, and business, and meet the 50 offices that offer international and domestic summer funding! Don't miss this one-stop-shopping opportunity.

THINK ABOUT INTERNSHIPS:
☐ Check out OCS internship listings near your home or across the globe, including Crimson Careers, UCAN, iNet, and Going Global internship databases, and Vault Guides for internship search and interview advice.

JANUARY
KNOW DEADLINES:
☐ Put them on your calendar! Many summer funding and internship deadlines occur in January and February, but some may occur earlier or later.

JOIN IN WINTERSESSION:
☐ Explore interests during this week of programs and activities on campus, January 15–24, 2016.

LEARN ABOUT PUBLIC SERVICE:
☐ Attend the Public Interested Conference Saturday, January 23, 2016, Science Center.

FEBRUARY
TALK TO AN ADVISER:
☐ Unsure about next steps? Come to OCS Drop-in Hours (M–F, 1:00–4:00pm) to brainstorm.

MARCH, APRIL & MAY
HAVE A BACK-UP PLAN:
☐ Apply for a number of summer activities and have a plan A, B, and C, since many opportunities are limited. Come to OCS Drop-in Hours (Monday–Friday, 1:00–4:00pm) if you need help.

We look forward to working with you to find great opportunities!

For more information and the most up-to-date schedule: www.ocs.fas.harvard.edu