

## Get Prepared

### Orientation to OCS

- **OCS Resources Meet & Greet:** Tues., Aug. 29, 11:00am–1:00pm, OCS
- **How to OCS:** Tues., Aug. 29, 2:00–3:00pm; Wed., Aug. 30, 4:00–5:00pm; Fri., Sept. 1, 3:00–4:00pm; Fri., Sept. 8, 2:00–3:00pm; Wed., Sept. 27, 4:00–5:00pm, OCS

### Resumes & Cover Letters

- **Resume & Cover Letter 101:** Thurs., Aug. 31, 4:00–5:00pm, OCS
- **Resume Writing for Freshmen:** Thurs., Sept. 21, 4:00–5:00pm, OCS

### Job & Internship Search Orientations

- **Science, Research, & Innovation Job Search Orientation for Seniors:** Tues., Aug. 29, 3:00–4:00pm, OCS
- **Creative Careers Job & Internship Search Orientation:** Tues., Aug. 29, 4:00–5:00pm; Fri., Sept. 8, 4:00–5:00pm, OCS
- **Science, Research, & Innovation Internship Search Orientation:** Wed., Sept. 6, 4:00–5:00pm, OCS
- **Nonprofit & Public Service Job Search Orientation for Seniors:** Thurs., Sept. 7, 5:00–6:00pm, Location TBD
- **Nonprofit & Public Service Internship Search Orientation:** Wed., Sept. 13, 5:00–6:00pm, OCS

### Interviewing & Presenting Yourself

- **Ace Your Interview:** Mon., Sept. 11, 5:00–6:00pm, OCS
- **Using Social Media for Personal Branding & Networking:** Tues., Sept. 19, 5:30–6:30pm, OCS
- **The Top 10 Skills Employers Expect from All Harvard Graduates:** Fri., Sept. 22, 3:00–4:00pm, OCS

### Making Connections

- **Etiquette 101: Manners, Meals, & Mastering Conversation:** Tues., Sept. 5, 4:00–5:00pm, OCS
- **Connect at Career Fairs:** Thurs., Sept. 7, 4:00–5:00pm, OCS
- **Make Connections: Leveraging Your Harvard Network:** Wed., Sept. 13, 4:00–5:00pm; Tues., Oct. 17, 4:00–5:00pm, OCS
- **LinkedIn for Networking, Career Building, & The Job Search:** Mon., Sept. 18, 4:00–5:30pm, OCS
- **Mindfulness-based Approaches to Your Job Search:** Wed., Nov. 1, 3:30–5:00pm, OCS

### Winternships

- **January Winternships 101:** Fri., Sept. 29, 3:00–4:00pm; Mon., Oct. 2, 4:00–5:00pm; Fri., Oct. 6, 3:00–4:00pm, OCS  
*Attendance at a January Winternships 101 program is required to be eligible to apply to any Winternships posted via Crimson Careers and to be eligible for potential funding.*

### Working Globally

- **Work & Intern Abroad: Focus on Francophone Countries:** Tues., Oct. 17, 4:00–5:30pm, OCS
- **Africa: Finding & Funding Internships:** Thurs., Nov. 2, 4:00–5:00pm, OCS
- **Europe: Finding & Funding Internships:** Mon., Nov. 6, 4:00–5:00pm, OCS
- **Latin America: Finding & Funding Internships:** Tues., Nov. 7, 4:00–5:00pm, OCS
- **Asia: Finding & Funding Internships:** Wed., Nov. 8, 4:00–5:00pm, OCS

#### Undergraduate Drop-in Advising M–F, 1:00–4:00pm

OCS offers ten-minute undergraduate drop-in advising sessions from 1:00–4:00pm, M–F during the academic year. Stop by to talk with an adviser about getting started and/or have your resume or cover letter reviewed.

For the most up-to-date schedule & more information:  
[www.ocs.fas.harvard.edu](http://www.ocs.fas.harvard.edu)