

SPRING  
2017

# Extension School Programming

CAREER AND ACADEMIC RESOURCE CENTER | Harvard Extension School  
<http://www.extension.harvard.edu/resources-policies/resources/career-services>

Office of  
Career  
Services

Faculty of Arts & Sciences  
Harvard University  
54 Dunster Street  
(617) 495-2595

## Extension School Career Events

### Resume and Cover Letter Writing 101

Wednesday, February 1, 1:00–2:00pm, WEBINAR

### Start-Up Career Fair

Friday, February 3, 1:00–4:00pm, Harvard Innovation Lab: 125 Western Ave., Allston

### Intro to the Office of Career Services (OCS):

#### What Career Resources are Available to Degree Students & Alumni?

Tuesday, February 7, 1:00–1:30pm, WEBINAR

### Ace Your Interview

Wednesday, February 8, 1:00–2:00pm, WEBINAR

### How to Use JobTreks to Manage a Successful Job Search

Thursday, February 9, 1:00–1:30pm, WEBINAR

### Career Path Spotlight: Entrepreneurship & Social Impact

Wednesday, February 15, 1:00–2:00pm, WEBINAR

### Positioning Your Extension School Degree to Employers

Thursday, February 16, 1:00–1:30pm, WEBINAR

### LinkedIn for Networking, Career Building, & the Job Search

Friday, February 17, 1:00–2:15pm, WEBINAR

### Networking: Make Your Contacts Count

Tuesday, February 21, 1:00–2:00pm, WEBINAR

### Getting the Most Out of Career Fairs

Tuesday, February 28, 1:00–1:30pm, WEBINAR

### Navigating a Successful Career Change

Wednesday, March 1, 1:00–2:00pm, WEBINAR

### Resume and Cover Letter Writing 101

Tuesday, March 7, 1:00–2:00pm, WEBINAR

### Harvard Extension School Degree Student & Alumni Job Fair

Thursday, March 9, 3:00–5:00pm, Sheraton Commander Hotel, Cambridge

### Career Path Spotlight: International Relations

Tuesday, March 21, 1:00–2:00pm, WEBINAR

### Ace Your Interview

Wednesday, March 22, 1:00–2:00pm, WEBINAR

### Pursuing a PhD in the Arts & Sciences

Thursday, March 23, 1:00–2:00pm, WEBINAR

For more information and the most up-to-date schedule:

<http://www.extension.harvard.edu/resources-policies/resources/career-academic-workshops>

Updated: 1/9/17 v2



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## Careers in Investor Relations: An Alternative to Investment Banking

Thursday, March 30, 1:00–2:00pm, WEBINAR

## LinkedIn for Networking, Career Building, and the Job Search

Friday, March 31, 1:00–2:15pm, WEBINAR

## Networking: Make Your Contacts Count

Tuesday, April 4, 1:00–2:00pm, WEBINAR

## Explore Careers in Energy, Environment, and Sustainability

Wednesday, April 5, 1:00–2:00pm, WEBINAR

## Resume and Cover Letter Writing 101

Tuesday, April 11, 1:00–2:00pm, WEBINAR

## Career Path Spotlight: Cybersecurity

Wednesday, April 12, 1:00–2:00pm, WEBINAR

## A Recruiter's Guide to the Job Search

Thursday, April 13, 1:00–2:00pm, WEBINAR

## Additional OCS Programming (Selection)

*The following events are a sampling of OCS programs open to Extension School degree candidates and alumni. Harvard ID is required to attend. For further programming and registration information, please check the OCS Google calendar: [www.ocs.fas.harvard.edu/calendars](http://www.ocs.fas.harvard.edu/calendars)*

### Science Beyond the Bench: Explore Careers

Monday, January 30, 4:00–5:00pm, OCS: 54 Dunster Street

### How to Work a Career Fair

Thursday, February 2, 4:00–5:00pm, OCS: 54 Dunster Street

### International Development: Focus on Education

Monday, February 13, 4:00–5:00pm, OCS: 54 Dunster Street

### Explore Careers in Advertising and Media

Wednesday, February 15, 5:30–6:30pm, OCS: 54 Dunster Street

### Explore Careers in Design

Friday, February 17, 3:00–4:00pm, OCS: 54 Dunster Street

### Explore Careers in Energy and Environment

Tuesday, February 28, 4:00–5:00pm, OCS Reading Room: 54 Dunster Street

### Breaking Down the Music Business

Thursday, March 23, 5:30–6:30pm, OCS: 54 Dunster Street

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