

Get Prepared

Resumes & Cover Letters

- **Resume & Cover Letter 101:** Wed., Jan. 25, 4:00–5:00pm
- **Resume Writing for Freshmen 101:** Mon., Feb. 6, 2:30–3:30pm

Interviewing

- **Ace Your Interview:** Thurs., Jan. 26, 4:00–5:00pm

Using Resources

- **Resource Labs @ OCS: Session I – Job & Internship Search Tips**
Wed., Jan. 25, 4:00–5:00pm; Thurs., Feb. 16, 4:00–5:00pm
- **Resource Labs @ OCS: Session II – Connect to Alumni & Employers:** Thurs., Feb. 9, 4:00–5:00pm

Building Professional Connections

- **Leveraging Your Harvard Network to Make Connections:** Wed., Feb. 1, 5:30–6:30pm
- **How to Work A Career Fair:** Thurs., Feb. 2, 4:00–5:00pm

Working Globally

- **Job & Internship Search for International Students:** Tues., Feb. 7, 3:30–5:30pm
- **Explore Careers in South Asia:** Thurs., Feb. 9, 5:00–6:00pm
- **Africa Careers: Panel + Mixer:** Wed., March 29, 5:00–6:30pm

Job & Internship Planning

- **Business: Effective Job Search Strategies:** Mon., Jan. 23, 4:00–5:00pm
- **Science, Research, & Innovation Job & Internship Orientation:** Tues., Jan. 24, 4:00–5:00pm
- **Business: Effective Internship Search Strategies:** Tues., Jan. 31, 4:00–5:00pm
- **Seniors: Public Service Job Search Meet-Up:** Thurs., Jan. 26, 4:00–5:30pm
- **Creative Careers Jobs & Internships Strategies Orientation:** Mon., Jan. 30, 4:00–5:00pm
- **Streamline Your Search: How to Conduct an Efficient & Effective Job Search:** Wed., Feb. 8, 4:00–5:00pm
- **Putting Your Liberal Arts Skills to Work:** Wed., Feb. 22, 5:30–6:30pm
- **It's Not Too Late to Plan for Summer:** Fri., March 24, 1:00–2:00pm
- **Learn From Seniors: The Science & Engineering Job & Internship Search:** Fri., March 31, 3:00–4:00pm
- **Learn From Seniors: Jobs & Internships in Nonprofits, Government, & Service:** Mon., April 3, 5:00–6:00pm
- **Learn From Seniors: Jobs & Internships in Technology:** Tues., April 4, 4:00–5:00pm
- **Maximizing Your Summer Internship:** Fri., April 28, 4:00–5:00pm

For the most up-to-date schedule & more information:
www.ocs.fas.harvard.edu