

SPRING  
2017

# GSAS Program Calendar

Office of  
Career  
Services

Faculty of Arts & Sciences  
Harvard University  
54 Dunster Street  
(617) 495-2595

## *Academic Programs*

### **The Scientist's Conundrum: CV, Resume, or Something In-Between?**

Monday, February 13, 4:00–5:30pm

TMEC 306, Longwood Campus

### **Preparing for the Academic Job Market: CVs & Cover Letters**

Monday, March 27, 3:30–5:00pm

OCS Conference Room

### **Going on the Academic Job Market**

Tuesday, April 4, 3:30–5:00pm

OCS Conference Room

### **Making the Most of Your Post-Doc**

Monday, April 17, 3:30–5:00pm

OCS Conference Room

### **Real-Life Stories from the Academic Job Search**

Tuesday, May 2, 4:00–5:30pm

OCS Reading Room

### *Academic & Nonacademic Advising*

#### **Drop-in Advising:**

GSAS drop-ins are held every Wednesday, 1:00-4:00pm. Bring in a printed copy of your CV, resume, or cover letter for a 15-minute critique or ask a quick career question. Drop-ins are held on the 3rd floor of OCS on a first-come, first-served basis. Sign in with your Harvard ID on the 3rd floor kiosk upon arrival.

#### **Schedule an Appointment:**

Schedule a half-hour advising session using the OCS Crimson Careers online system. Visit [ocs.fas.harvard.edu/crimson-careers](http://ocs.fas.harvard.edu/crimson-careers) and log in using your FAS email and your Harvard ID. From the home page, click *Request an OCS Advising Appointment*. Appointments are available Monday through Friday in the Cambridge Office and on select Mondays on the Longwood campus.

[www.ocs.fas.harvard.edu](http://www.ocs.fas.harvard.edu)

# Nonacademic Programs

## Resume & Cover Letter Webinar

Thurs., January 19, 12:00–1:00pm, Webinar

## Write Your Way Off the Island

Thurs., January 26, 2:00–4:00pm, Dudley House Common Room

## Take Control of Your Career

Tues., January 31, 4:00–6:00pm, Dudley House Graduate Student Lounge

## How to Work a Career Fair

Thurs., February 2, 4:00–5:00pm, OCS

## Job Search for International Students

Tues., February 7, 3:30–5:00pm, OCS

## The Scientist's Conundrum: CV, Resume, or Something In-Between?

Mon., February 13, 4:00–5:30pm, TMEC 306, Longwood Campus

## How Harvard Can Help You Land a Job

Wed., February 15, 4:00–5:00pm, OCS

## Empowering Women on the Job Search

Thurs., February 23, 3:30–4:30pm, OCS

## Leveraging Your PhD: Why Employers Value Your Skills

Wed., March 15, 4:00–7:30pm,  
Dudley House Common Room

## Preparing for the Job Search:

### Resume & Cover Letters

Tues., March 21, 4:00–5:00pm, OCS

## Polishing Your Professional Social Skills

Wed., March 29, 4:00–5:00pm, OCS

## The Business Mindset

Mon., April 3, 3:30–5:00pm, OCS

## Building Your Personal Brand

Thurs., April 13, 4:00–5:30pm, OCS

## Effective Behavioral Interviewing

Wed., April 19, 4:00–5:00pm, OCS

## The Diversity of Opportunities in Science Policy

Fri., April 28, 3:00–5:00pm, Location TBD

## The Future of Data Analytics: The Impact on Careers

Tues., May 16, 3:30–5:00pm, OCS

### Career Fairs *including:*

February 3:

Startup Career Fair

February 16:

HGSE Education PreK-12 Expo

March 1:

Life Sciences & Healthcare Expo

April 6:

Social Impact Expo

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