

Welcome Freshmen!

Office of Career Services (OCS) Freshman Year Planning Timeline

SEPTEMBER

GET ACCLIMATED:

- Settle into your classes and living arrangements.

JOIN IN:

- Carefully select a few extracurricular activities to build skills and test your interests.

STAY CONNECTED:

- Join the 2018 Class Year Email Listserv to learn about events, opportunities, and career fairs (www.ocs.fas.harvard.edu/students/join-listserv.htm).

OCTOBER

TALK TO OTHERS:

- Talk to proctors, PAFs, house tutors, teaching fellows, faculty, and upperclassmen to get advice about what to do during your Harvard summers.

RESUME WRITING:

- Begin to put together a college resume and bring your resume to *OCS Drop-in Hours* (Monday–Friday, 1:00–4:00pm) to have it reviewed. This will be useful for summer applications.

EXPLORE YOUR INTERESTS:

- Attend some of the 350 OCS educational panels and workshops.

GET STARTED:

- Think about your skills and interests by taking an online assessment through MyPlan.com. Meet with an OCS Next Steps Adviser to discuss results

NOVEMBER

BEGIN PLANNING FOR YOUR SUMMER!

- Mark your calendars and attend the *SPF-18 Summer Planning for Freshmen* event at OCS (54 Dunster Street) on Friday, November 14, 1-4pm. Explore summer and funding options in research, international study, volunteer experiences, public service, and summer internships, and learn how to apply for summer funding.
- Attend the *Resume/Cover letter Writing for Freshman 101* workshop on Wednesday, November 5, from 2–3:30pm at OCS.

LEARN ABOUT SUMMER FUNDING:

- Come to an *OCS Summer Funding 101 Workshop* (Friday 11/7, Tuesday 11/18, Friday 11/21, and Thursday 12/4, 4-5pm at OCS). *Be sure to explore multiple options (since only about 50% of applications for funding are successful).*

SAVE THESE FRIDAY DATES FOR SUMMER DISCOVERY

11/14/14 1-4PM

**SPF-18:
Summer Planning
for Freshmen**

OCS: 54 Dunster St.

12/5/14 12-4PM

**Summer
Opportunities Fair**

*Sheraton Hotel:
16 Garden St.*

*Harvard SOCH:
59 Shepard St*

DECEMBER

DISCOVER SUMMER OPPORTUNITIES:

- Attend the *Summer Internships, Study Abroad and Funding 101 Workshop*: Monday, December 1, 4-5:30pm, in the Science Center. Hear from upperclassman about how they spent their summers.

LAUNCH YOUR SUMMER SEARCH AT THE

SUMMER OPPORTUNITIES FAIR

Friday, December 5, 12:00–4:00pm | Sheraton Hotel: 16 Garden St. & Harvard SOCH: 59 Shepard St.

You have three summers while you are at Harvard - use this fair to develop your plan for this year and get ideas for the next two! Learn about research, public service, and internship programs, meet Harvard faculty who are leading Harvard Summer School courses abroad, connect with employers offering internships in tech, non-profits, and business, and meet the 50 offices that offer international and domestic summer funding! Don't miss this one-stop-shopping opportunity.

THINK ABOUT INTERNSHIPS:

- Check out OCS internship listings near your home or across the globe, including **Crimson Careers**, **UCAN**, **iNet**, and **Going Global** internship databases, and **Vault Guides** for internship search and interview advice.

JANUARY

KNOW DEADLINES:

- Put them on your calendar so you won't miss anything. Many summer funding and internship deadlines occur in January and February but some may occur earlier or later.

JOIN IN WINTERSESSION:

- Explore interests, including Winternships, during this week of programs and activities on campus: January 16–25, 2015.

LEARN ABOUT PUBLIC SERVICE:

- Attend the *Public Interested Conference* Saturday, January 24, 2015, Science Center.

FEBRUARY

TALK TO AN ADVISER:

- Unsure about next steps?
Come to *OCS Drop-in Hours* (Monday–Friday, 1:00–4:00pm) to brainstorm.

MARCH, APRIL & MAY

HAVE A BACK-UP PLAN:

- Apply for a number of summer activities and have a plan A, B, and C, since many opportunities are highly competitive.
- Need help choosing or coming up with a new plan?
Come to *OCS Drop-in Hours* (Monday–Friday, 1:00–4:00pm).

*For more information and the most up-to-date schedule:
www.ocs.fas.harvard.edu*